



EDGE Security & Roles

Data Security

Viewing and editing data in EDGE is based upon the user's web security settings and the assigned EDGE Role (see below).

It is the responsibility of the NCRF Group Web Administrator to grant access to EDGE for each individual user at your company so that your company can be assured that only the appropriate users are given security rights to your data.

The Group Web Administrator may also setup additional Web Administrators to manage user accounts for a specific company or group of companies and for specific applications. The additional Web Administrators may be setup with administration rights equal to or less than the Group Web Administrator, but could not exceed the administration privileges of the Group Admin.

The EDGE system uses a role-based security model. The different roles available through the web administration setup will allow administrators to setup users with full access to all available features or limit access to a specific set of features. Each user will have only one role assigned. A description of each role and a quick reference guide that maps the available features in EDGE to each role is provided in this document to help the Group Web Administrators identify the appropriate role for each user.

EDGE Security Roles

MCAAdmin

The Member Company Admin role (*MCAAdmin*) is the highest level role for member company users and provides full privileges for features available. The user can view and create all types of data transactions, view all reports and access Account Activity statements and billing information, including payment history.

MCSuperUser

The Member Company SuperUser role (*MCSuperUser*) provides the same level access as the MCAAdmin with the exception of access to Account Activity Statements and other billing information. The user can view and process all types of data transactions and reports.

MReadOnly

The Member Company Read Only role (*MReadOnly*) provides view only access to all screens and reports in EDGE. The user does not have the ability to create or edit data.

The following list of roles provides more granular level access control:

AccountAdmin

The *AccountAdmin* role provides access to Account Activity Statements and related reports and users can also view payment history. This role is intended for the NCRF Account Activity contacts that may only need access to billing or payment information and would not need access to view or create data transactions or process error corrections.

In the future this role will also be able to submit online payments. This feature will be coming in a future phase of EDGE.

FTPUser

The *FTPUser* role provides access to upload supplemental accounting files, submit NIL reports online and view reports to help verify the FTP data transmission to NCRF. This role is suggested for the FTP Technical contacts that would like to have access to EDGE online for verifying data that was sent via FTP transmission.

CessionDataEntry

The *CessionDataEntry* role provides access to view, create and modify cessions, process cession error corrections and access cession & error reports including the Cession Acknowledgement and Cession Activity reports. This role limits access to only cession processing in EDGE.

AccountingDataEntry

The *AccountingDataEntry* role provides access to view monthly accounting data, perform error corrections and submit supplemental accounting transactions and NIL reports online. It also allows access to accounting transaction and error reports. This role limits access to only monthly accounting data and related reports.

EDGE Security Roles – Quick Reference Guide

EDGE System Features	MC Admin	MC Super User	FTP User	Cession Data Entry	Acctg. Data Entry	Acct Admin	Read Only
View Cessions	X	X		X			X
Create/Modify Cessions	X	X		X			
View Cession Reports	X	X	X	X			X
View Error Lists	X	X		X	X		X
Process Error Corrections	X	X		X	X		
View Error Reports	X	X		X	X		X
View Accounting Data	X	X			X		X
Process Supplemental Accounting Data	X	X			X		
Upload Supplemental File	X	X	X		X		
Submit NIL Report	X	X	X		X		
View Accounting Data Reports	X	X	X		X		X
View Recoupment Data	X	X			X		X
Account Activity Statements	X					X	X
View Payment History	X					X	X