

September 4, 2018

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance

North Carolina State-Specific Endorsement Notice of
Cancellation or Material Change to Designated
Governmental Entity (WC 32 06 04) (Ed.8-18)

The North Carolina Rate Bureau has filed and the North Carolina Commissioner of Insurance has approved the new state-specific North Carolina Notice of Cancellation or Material Change to Designated Governmental Entity (WC 32 06 04) (Ed.8-18). This endorsement has been approved with an effective date of August 30, 2018. It is an optional endorsement and may be used for all new and renewal voluntary and assigned risk policies with an effective date on or after August 30, 2018.

The purpose of the North Carolina Notice of Cancellation or Material Change to Designated Governmental Entity (WC 32 06 04) (Ed.8-18) is to enable policyholders to meet the contractual requirements of 48 CFR 28.302 (2017) (which is part of the Federal regulations sometimes referred to as the Federal Acquisition Regulations) when contracting with U.S. Governmental agencies to perform work on a U.S. Government Installation.

No premium impact or charge is associated with this form.

A copy of the endorsement is attached to this circular and available in the Endorsement/Forms Listing of our website at www.ncrb.org.

If you have any questions, contact the NCRB Information Center at 919-582-1056 or via email at wcinfo@ncrb.org.

Sincerely,

Joanna Billiouris

Chief Operating Officer

JB:amt
Attachments
C-18-18

**NORTH CAROLINA NOTICE OF CANCELLATION OR MATERIAL CHANGE
TO DESIGNATED GOVERNMENTAL ENTITY ENDORSEMENT**

This endorsement applies only to the insurance provided by the policy because North Carolina is shown in Item 3.A. of the Information Page.

The following is added to PART SIX – CONDITIONS:

Notice of Cancellation or Material Change to Designated Governmental Entity

Any cancellation of this policy or any material change in this policy adversely affecting the interest of the governmental entity designated in the Schedule below will not be effective:

- a. For such period as the law in the state in which this policy is to be performed prescribes for advance notice of cancellation or material change to you; or
- b. Until [INSERT # of DAYS] days after we or you give written notice of cancellation or material change to such governmental entity at its address shown in the Schedule below;

whichever is longer.

In the event of cancellation or material change in the policy adversely affecting the interest of the governmental entity designated in the Schedule below, we will provide written notice of such cancellation or such material change to such governmental entity in the manner required by North Carolina law.

SCHEDULE

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(This information below is required only when this endorsement is issued subsequent to preparation of this policy.)

Endorsement Effective
Insured

Policy No.

Endorsement No.
Premium

Insurance Company

Countersigned by _____

WC 32 06 04

(Ed. 8-18)