

October 25, 2016

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance
Compensation Data Exchange (CDX) Single Sign On

The North Carolina Rate Bureau (NCRB) is pleased to announce the introduction of a Single Sign On (SSO) environment for CDX. This environment is specifically designed to allow CDX users to log in to the CDX website (www.accct.org) and to securely gain access to participating data collection organizations (DCOs) websites, such as the NCRB's, without being prompted to log in again at each of the independent DCO websites. SSO functionality allows users to spend less time re-entering User IDs and passwords. SSO also reduces user ID/password fatigue from having to remember multiple user name and password combinations.

Users must have active accounts on both the ACCCT CDX and the DCO's website in order for a trusted relationship to be established. Access to SSO is provided through ACCCT's CDX website. Simply log in to the ACCCT CDX website and in the top right hand corner click on the link that reads "Log In to DCO". Users can select North Carolina from the list of participating DCOs. You will be prompted to enter your NCRB web portal account credentials. The application will then securely pass this authentication information to the NCRB website and establish a trusted relationship.

If you have questions, contact the NCRB Information Center at 919-582-1056 or via email at wcinfo@ncrb.org or refer to the CDX User Guide for further instruction.

Sincerely,

Joanna Biliouris

Chief Operating Officer

JB:dms

C-16-26