

August 14, 2013

CIRCULAR LETTER TO THE WORKERS COMPENSATION COMMITTEE

Re: CDX PEEP Discontinuation Announcement

As previously announced in Circular C-12-9, the Policy Entry and Edit Package (PEEP®) will be discontinued as a CDX (Compensation Data Exchange LLC) product effective December 31, 2014.

The ManagePolicy web application is currently available for data providers to use for the monitoring and correction of North Carolina policy data. In addition to the ability to view policy data, submission status, submission data and error reports, Manage Policy provides the following features:

1. Creation of WCPOLS transactions
2. Submission of ManagePolicy transactions for NCRB processing
3. Download of ManagePolicy transactions for import into other systems
4. Tools to manage and view errors across multiple submissions

A ManagePolicy User Guide, Training Guide and Getting Started Guide are available on the NCRB website. Go to www.ncrb.org; click on the NCRB menu; click on the Workers Compensation menu and then click on Carrier. On the Workers Compensation Carrier page, under the Manuals and Instructions section, there are links to the ManagePolicy Guides.

The attached communication provides additional details regarding the discontinuation of the PEEP® product. If you have any questions, contact the Information Center at 919-582-1056 or wcinfo@ncrb.org.

Sincerely,

Sue Taylor

Director of Insurance Operations

ST:dms

Attachment

C-13-9



CDX Announcement
August 14, 2013

TO: CDX PEEP Users

FROM: CDX Management

RE: Reminder: PEEP – Policy Entry and Edit Package will be discontinued on December 31, 2014

This is a reminder that Policy Entry and Edit Package (PEEP) will no longer be available after December 31, 2014. Please also refer to a previous announcement that was sent out as a circular by the DCOs in October, 2012. Note that only PEEP is being discontinued. This will have no impact on other CDX products, and direct file transfer of WCPOLS files through CDX will also be unaffected.

Carriers must plan a course of action for creating WCPOLS data to send to each DCO well in advance of the discontinuation of the PEEP application. The PEEP database in CDX will also be discontinued, so carriers should archive any policy data that they want to retain from the database prior to December 31, 2014. A guide to archiving PEEP data is in the PEEP User Guide, which is available from the left-hand menu of CDX on the log-in page.

Please watch for announcements regarding WCPOLS creation alternatives being developed by individual DCOs.