



We're looking for a Litigation Manager in Raleigh, NC

North Carolina Insurance Guaranty Association (NCIGA) a non-profit, unincorporated legal entity created to protect North Carolina insurance policyholders and claimants from severe financial losses and delays in claim payments due to the insolvency of a member property and casualty writing insurance carrier. The NCIGA is responsible for providing a mechanism for the payment of covered claims, assisting in the detection and prevention of insurer insolvencies, and providing an association to assess the cost of such protection among insurers. The NCIGA manages a large reserve volume based on claim inventory complexity.

Litigation Manager Position Summary:

The Litigation Manager is responsible for complex litigation and claims matters for the North Carolina Insurance Guaranty Association (NCIGA) arising from member company insolvencies. The role includes direct handling of assigned litigation and complex personal and commercial property and casualty claims, including workers' compensation, as well as technical review and consultative oversight of litigation and claim files handled by internal staff, and coordination with outside counsel. The Litigation Manager serves as a subject matter resource on North Carolina insurance law, litigation strategy, statutory obligations, and NCIGA-specific regulations and procedures. The position communicates extensively with internal and external stakeholders, proactively identifies emerging issues, and develops responsive solutions. Depending on insolvency-related needs, workload fluctuations, and organizational priorities, responsibilities may periodically expand to include targeted file reviews or advisory involvement in claim file handling on an as-needed basis, and duties and areas of focus may be adjusted accordingly.

The position is currently non-supervisory. In response to significant insolvency events, sustained increases in claim volume, or heightened claim complexity, the role may be expanded on a temporary or ongoing basis to include supervisory or lead responsibilities, subject to organizational needs and approval.

Requirements:

- Extensive experience handling and overseeing complex, litigated insurance claims, including high exposure matters and coordination with defense counsel, with the ability to independently manage complex legal and regulatory issues
- Working knowledge of North Carolina insurance law, guaranty association statutes, and applicable regulations sufficient to evaluate coverage, liability, exposure, and compliance across multiple lines of business
- Demonstrated ability to analyze complex factual, legal, and financial issues; assess litigation risk and settlement value; exercise sound judgment; and support defensible resolution strategies aligned with statutory obligations
- Ability to provide subject matter leadership, guidance, and escalation support to claims staff, influencing outcomes and ensuring quality and consistency without formal supervisory responsibility
- Strong written and verbal communication skills to clearly convey legal analysis and recommendations and to collaborate effectively with internal stakeholders, outside counsel, regulators, and other external parties
- Proven professionalism, integrity, and discretion in managing sensitive legal matters and non routine situations in a highly regulated, high risk environment

- 12–15 years of insurance litigation or complex claims experience; Juris Doctor and North Carolina bar admission strongly preferred, along with prior guaranty association experience

Responsibilities:

- Independently manage a caseload of complex litigation and high exposure claims arising from insurer insolvencies, including coverage analysis, liability determination, reserve setting, and strategic resolution
- Evaluate legal exposure, defenses, settlement value, and trial risk, and develop litigation and resolution strategies in collaboration with and relying on licensed outside defense counsel, aligned with statutory and organizational objectives
- Provide subject matter oversight and quality review of litigation and complex claim files handled by staff, ensuring consistency, compliance, and adherence to best practices
- Apply working knowledge of North Carolina insurance law, guaranty association statutes, and regulatory requirements to support compliant claims handling and litigation management, without serving as legal counsel
- Conduct legal research and provide analysis and recommendations for internal decision-support purposes, in coordination with outside counsel as appropriate, on risk exposure, precedent-setting matters, and compliance implications
- Review pleadings, discovery, expert materials, court orders, and settlement proposals prepared by counsel, and provide client-side input, direction, and approvals as appropriate
- Participate as needed in mediations, settlement conferences, hearings, and trials in a non-advocacy capacity, supporting and coordinating with outside counsel and providing settlement authority or subject-matter input
- Maintain effective working relationships with regulators, liquidators/receivers, outside counsel, claimants, and other guaranty associations to support litigation outcomes and organizational objectives
- Prepare litigation summaries and recommendations, document activity in NCIGA systems, support audits and regulatory inquiries, and assist with special projects, including vendor and outside counsel contract oversight
- Assist with vendor and outside counsel contract oversight, including participating in contract review and redlining in coordination with outside contract counsel, with final legal review and approval handled by counsel and executive leadership

Why Should You Apply?

- **Competitive compensation** with an annual bonus plan.
- **Competitive Benefits package** including medical, dental, vision, disability, 401k and cash balance pension
- Minimum of 4 weeks (pro-rated) **Paid Time Off** plus 12 paid holidays per year
- 37.5-hour **Flexible Work Week** with Friday afternoon off
- **Hybrid Work Environment:** 2 days per week in Raleigh office, 3 days remote
- Committed to **Work/Life Balance** for our employees

We look forward to hearing from you.

Please send your resume to:

HR@NCRB.ORG

The Organizations are equal opportunity employers dedicated to a policy of compliance with all federal, state and local laws regarding nondiscrimination in employment. Applicants are considered for all positions without regard to race, ancestry, color, age, national origin, ethnicity, religious creed or belief, physical or mental disability, marital or familial status, legally protected medical condition, genetic information, military or veteran status, sex (including pregnancy, or related medical condition), gender (including gender identity and expression), sexual orientation, citizenship/alienage status, protected activity (such as opposition to or reporting of prohibited discrimination or harassment), arrest or conviction record, or any other status or protected

characteristic protected by law. In addition, this Organization does not discriminate on the basis of physical or mental disability where the essential functions of the job, as reasonably accommodated, do not require such distinction.
